



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Life Education Centre (Wiltshire) Ltd		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	South west area of Wiltshire
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	We are part of a national charity that delivers an education programme to primary school children on forming healthy lifestyles choices. The programmes include the issues of illegal & legal drugs, substance & alcohol misuse, tackling the difficulties of peer pressure and bullying.
Where will your project take place?	South West Wiltshire. Primary schools in Mere, Tisbury, Wilton and surrounding villages.
When will your project take place?	February 2011- February 2012
How many people will benefit from your project?	1000 Children plus parents/carers
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	By educating children on the effects of taking drugs & alcohol it will reduce anti-social behaviour, associated crime & help build healthy lifestyles 4/6/9

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Educating children at an early age should reduce their dependancy on drugs & alcohol and thus reducing the associated crime and anti-social behaviour . Our education programmes also provide children with information to enable them to make informed choices and choose to lead a healthy life- style.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

LEC (Wiltshire) is part of a National Charity (Coram Life Education) that works closely with primary schools to encourage the children to be aware of themselves through programmes which focus on building positive attitudes. The LEC programmes support the objectives set out in the National Framework for PHSE & Citizenship and were recognised in the OFSTED Report 2002 for delivering effective drug education to schools.

LEC has been operating in Wiltshire since 1997 following monies raised by the Mayor of Salisbury 1995/1996 and was originally operated by Wiltshire County Council. Since 2002 the service has been run by a local charity/trust of volunteers. Many local schools already benefit from the regular visits of our mobile classroom. School govenors, parents & carers are encouraged to call into the mobile classroom and attend special sessions to enhance their understanding of the subjects discussed.

Any other information about your project.

Until July 2010 we have been in partnership with Wiltshire Council who provided a part time educator. However due to budget cuts this has been withdrawn. This will inevitably cause us financial difficulties without further funding from other sources.

We also work closely with the Community & Safety Partnership and the Police in providing the best possible method of educating the children on these difficult subjects.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="9"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will continue to charge school per pupil for our visit. We also receive good support from Rotary Clubs & Trust& we will continue to apply for any available grants.

If you were not awarded the full amount requested, what would be the impact on your project?

We could continue to provide our service to schools, but our charges would have to increase at a time when budgets are being reduced. Any grant would help keep our charges stable. Without the grant some schools would be unable to afford the visit; these schools tend to be in areas where it is most needed.

How will you know whether your project has made a difference in the community?

Following every visit to a school we request a feedback form be completed giving us an indication of how the school views the effectiveness of programmes & delivery. Nearly all forms returned show 100% satisfaction and we are generally invited back.

We have also undertaken an evaluation working with children & their parents/carers on their understanding of the issues before & after our visit & it has shown real improvement of their knowledge and awareness.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Rotary & Lion Clubs plus numerous trusts and organisations taken from the C.I.B. website

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

It depends on the area of schools we are visiting

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month: March

Year: 2010

A - Total income:

£51,252

B - Minus total expenditure:

£44,847

Surplus/deficit for year: (A minus B)

£6,405

Free reserves held:

£25,084

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
1000 children @ £4.50	£4,500	Own fundraising/reserves		£
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	1000 children @ £3.50 (charged)	p	£3,500
	£			£
	£			£
	£			£
Total Project Expenditure	£4,500	Total Project Income		£3,500
Total project income B		£3,500		
Total project expenditure A		£4,500		
Project shortfall A – B		£1,000		
Award sought from Wiltshire Council Area Board		£1,000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		HSBC		
Please give the title name of the organisations' bank account e.g. current		Life Education Centre (Wiltshire) Ltd		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input type="checkbox"/> Written quotes including the one you are going to use <input type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

- a) **How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

Working through the programme the children are encouraged to be aware of themselves and other people and acquire a range of strategies in the event of peer/influence pressure. We provide a ramp so access is possible to all. We offer our services to all schools including children with special needs.

- b) **How does your project work to promote inclusion, participation and good community relations?**

We work closely with community groups & by educating children at an early age it is hoped their temptation to use drugs & alcohol will be significantly reduced. This will hopefully reduce any associated crime and anti- social behaviour in the community.

- c) **Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 09/01/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team